

# Privacy Policy

## Below is the Privacy Policy for SYTRI (Shrewsbury Triathlon) - [www.sytri.org](http://www.sytri.org)

### Introduction

At SYTRI (Shrewsbury Triathlon) we are dedicated to safeguarding and preserving your privacy when visiting our site or communicating electronically with us (and paper disclaimers)

This Privacy Policy explains what happens to any personal data that you provide to us, or that we collect from you when you are on this site and also at coached sessions.

We do update this Policy from time to time, so please do return and review this Policy regularly.

### Information we collect

In operating the SYTRI club website, we may collect and process the following data about you:

- Data provided for static bike/open water swimming session bookings
- Information that you provide by filling in forms on our website.
- Information provided to us when you communicate with us for any reason.
- Records of sporting achievements may be retained in results, club records, minutes of Committee Meetings, newsletters, articles on the club website and print clippings. (you have the right for this not to be published upon joining SYTRI within our terms & conditions and also to be removed should you not renew your membership)
- Wave numbers and results for SYTRI events in line with Niftyentries.com

### Use of cookies

The SYTRI club Website use "cookies" to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a Web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you and can only be read by a web server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the Web server that you have returned to a specific page. For example, if you personalize SYTRI club pages, or register with SYTRI club site or services, a cookie helps SYTRI to recall your specific information on subsequent visits. This simplifies the process of recording your

personal information, such as billing/delivery addresses, and so on. When you return to the same SYTRI club Website, the information you previously provided can be retrieved, so you can easily use the SYTRI club features that you customised.

You have the ability to accept or decline cookies. Most Web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of the SYTRI club website or any other websites you visit.

## Use of your information

SYTRI collects and uses your personal information to operate our website and deliver the services you have requested. SYTRI also uses your personally identifiable information to inform you of other products or services available from SYTRI and its affiliates. SYTRI may also contact you via surveys to conduct research about your opinion of current services or of potential new services that may be offered.

SYTRI does not sell, rent or lease its member lists to third parties. SYTRI may, from time to time, contact you on behalf of external business partners about a particular offering that may be of interest to you. In those cases, your unique personally identifiable information (e-mail, name, address, telephone number, medical conditions) is not transferred to the third party. SYTRI will share data with Niftyentries.com to help us perform statistical analysis, send you email or postal mail.

SYTRI does not use or disclose sensitive personal information, such as race or religion without your explicit consent.

## Storing your personal data

We will take all reasonable steps to make sure that your data is treated securely and in agreement with this Privacy Policy - data provided is via Niftyentries.com and their privacy policy and terms & conditions are available for you to view via the membership joining page.

Details relating to any transactions entered onto their site will be encrypted to ensure its safety. This includes any race event details that you also choose to enter via their site.

## Children and Young Adults

Children aged 13 or under wishing to provide personal details or images to SYTRI (Shrewsbury)Triathlon should get their parent/guardian's permission to do so. Children aged over 13 years have the same rights as adults. Data will be shared when representing SYTRI in cross country events - Shropshire Cross Country series

will only use your data for the purpose of recording race times/attendance and will be subject to their privacy policy.

### **Disclosing your information**

Information will only be shared with your full permission and will not be shared with our club partners without said consent. If required by law, however, your data will be disclosed without notice.

Information is shared between coaches in such instances as requiring access to your membership details for emergency contact data.

### **Third party links**

You will find links to third party websites on our website. These websites should have their own privacy policies which you should check. We do not accept any responsibility or liability for their policies whatsoever, as we have no control over them.

### **Access to information**

General Data Protection Regulation gives you the right to access the information that we hold about you. Should you wish to receive details that we hold about you please contact us via our email address as detailed below.

### **Retention Policy**

Personal Identifiable data will only be held whilst you are an existing member of the club. Upon the renewal date of 31<sup>st</sup> January should you not re-join then your data will be automatically deleted from Niftyentries.com within a reasonable time frame post 31<sup>st</sup> January.

Disclaimers signed by yourselves for open water swimming will be destroyed after each season and will remain in paper format only and not stored electronically.

Disclaimers for non-members at our run track sessions will be destroyed within one month of their attendance - theses remain in paper format only and not stored electronically.

Registers of Attendance at sessions will be held electronically/paper format and will be kept during the current financial period for assistance in the audit of the Club's annual accounts. Upon completion and disclosure of accounts at the Club's AGM, then all registers will be destroyed that relate to that financial period. Registers only detail your name and do not show contact details.

### **Contacting us**

We welcome any queries, comments or requests you may have regarding this Privacy Policy. Please do not hesitate to contact us at

[sytriathlon@yahoo.com](mailto:sytriathlon@yahoo.com).

In addition SYTRI is a member of the British Triathlon Federation - their privacy policy & General Data Protection Reporting guidelines can be found at [www.britishtriathlon.org](http://www.britishtriathlon.org).